



GUIDELINES OF IMPORTS FOR THE TRADE		
Saudi Food & Drug Authority		
	KINGDOM OF SAUDI ARABIA <i>Saudi Food & Drug Authority Product Conformity Assessment Program</i>	
This data sheet has been prepared specifically in respect of exports to the Kingdom of Saudi Arabia		
Date issued : 28/03/2011		Last modification : 09/01/2019
1. PRODUCT CONFORMITY ASSESSMENT (PCA) MANDATE		
PROGRAM NAME	Saudi Food & Drug Authority Product Conformity Assessment Program	
PROGRAM MANDATED BY	Saudi Food and Drug Authority (SFDA)	
IMPLEMENTATION DATE	March 28 th 2011	
PROGRAM OBJECTIVES	Assess and verify compliance of cosmetic products that will be exported to the Kingdom of Saudi Arabia, in accordance with the regulations, rules, specifications and conditions approved by SFDA.	
VERIFICATION PROCESS	Exporter submit to SGS the following documents: <ul style="list-style-type: none"> • Request for Certification and Declaration of Conformity • Proforma invoice • Conformity documents (test reports, ingredient list with concentrations, quality certificates, analysis reports, product labels etc) (Test reports should be from ISO 17025 accredited labs only) • Company's Quality Management System documents (ISO 9001, GMP certification). • SFDA Warehouse license. • Product registration in SFDA electronic system (e-Cosma) - Final Listing Number 	
ROUTES OF CERTIFICATION	<ul style="list-style-type: none"> • Route A: Non registered products – this option is considered for infrequent exporters or suppliers. It involves pre-shipment inspection and pre-shipment testing of products. Physical inspection carried out to verify the labelling/markings, storage and other visual verification. • Route B: Registered products- this option is recommended for regular exporters with homogenous products. Physical inspection is not systematic for registered products and will be carried out at random to assure continuity of compliance. This process involves product testing for compliance and the statement of registration is valid for a year. • Both routes require a COC for customs clearance for each shipment. 	

DOCUMENTATION	<p>Based on the documents, SGS will :</p> <ul style="list-style-type: none"> • Verify the conformity of the goods to the applicable SASO standards and requirements • Perform physical inspection of the products (whenever applicable) and, if necessary, take samples for testing. • After verification process completed with satisfactory results; including the physical inspection exporter will have to provide final invoice to allow issuance of these CoC.
CERTIFICATE	A Certificate of Conformity (CoC) is issued to evidence the compliance of the shipment.
<h2 style="color: #e67e22;">2. REGULATED PRODUCTS</h2>	
<p>The following product categories are subject to this program:</p> <ul style="list-style-type: none"> • Creams, emulsions, lotions, gels and oils for the skin (hands, face, feet , etc). • Face masks (with the exception of peeling products) • Tinted bases • Make up powders, after bath powders, hygienic powders, etc. • Toilet soaps, deodorant soaps, glycerine soaps etc. • Perfumes, toilet waters and eau de cologne • Bath and shower preparations (salts, foams, oils, gels, etc.) • Depilatories • Deodorants and anti-perspirants • Hair care products: hair tints and bleaches, products for waving, straightening and fixing, setting products, cleansing products (lotions, powders, shampoos), conditioning products (lotions, creams, oils), hair dressing products (lotions, lacquers, brilliantines). • Shaving products (creams, foams, lotions, etc) • Products for making up and removing make-up from the face and eyes • Products intended for application to lips • Products for care of teeth and mouth (Mouthwash products containing alcohol are considered as banned products) • Products for nail care and make up • Products for external intimate hygiene • Sun bathing products • Products for tanning without sun • Skin- whitening products (except Hydroquinone containing products) • Anti-wrinkle products • Eye decorative cosmetic products (eye shadow, mascara, brows, lids, pencil, lashes, cream and athmad (Al Kohl) • Handwash liquid soaps • Wet wipes • Raw Materials for perfumes, cosmetics and Personal care products 	
<h2 style="color: #e67e22;">3. SPECIAL REQUIREMENTS</h2>	
PROHIBITED IMPORTS	<p>Any cosmetic having lard or lard derivatives is prohibited for import to Saudi Arabia.</p> <p>List of substances that should not be added to cosmetic products are listed out in Annex (2) of GSO 1943/2016 in addition to below:</p> <ul style="list-style-type: none"> • Tretinoin (Retinoic acid) and its salts • Hydroquinone (Dihydroxy Benzene) • Triclosan • Asbestos
LABELLING REQUIREMENTS	Marking on the product's package and on outer package shall include the

	<p>following:</p> <ol style="list-style-type: none"> 1. Product name (In Arabic or both Arabic and English) 2. The name and address of the manufacturer (either manufacturer or importer) 3. The name and address of the agent or the importer in KSA (either manufacturer or importer) 4. List of ingredients comprising more than 1% from the overall weight of the products. It should also be listed in descending order according to weight and shall follow the International Nomenclature System (INCI) 5. The function of the product unless it is indicated from the way of its presentation (in Arabic or Arabic and English) 6. Storage conditions (In Arabic or both Arabic and English) 7. Batch number, manufacturing date/ expiry date or production and expiry dates. 8. Cautions or precautions (in Arabic or Arabic and English) 9. Usage instructions (in Arabic or Arabic and English) 10. Period after opening symbol for cosmetics with durability greater than 30 months 11. Country of origin as “ Made in....” 12. Net content in volume or mass (metric system) 13. Acceptable cosmetics Claims (if any) (In Arabic or both Arabic and English) 14. Non-existence of medical claims (The label on the product shall not contain any medical or therapeutic claims, otherwise it will not be released until it is registered with SFDA as a medicine). Approved Standard for Cosmetics Product Claims: GSO 2528:2016 – Technical Regulation of Cosmetics and Personal Care Product Claims
<p>PACKING REQUIREMENTS</p>	<ul style="list-style-type: none"> • Cosmetic products of liquid oral hygiene and care products of external parts of genital organs are required to applied to tamper seal these products must contain a label that aware consumers about the presence of tamper seal. • Above are excluding products filled in aerosols. • Optional for other items (for a copy of SFDA circulation related to the above, please contact SGS).
<p>OTHER SPECIAL REQUIREMENTS</p>	<ul style="list-style-type: none"> • Documents required for clearance: English: https://www.sfda.gov.sa/en/cosmetic/Pages/product+notification+system.aspx <p>Note: Please refer to SFDA Guidance for Products Classification – https://www.sfda.gov.sa/en/drug/drug_reg/Pages/default.aspx?catid=5&nnews=Main</p>
<p>SFDA NOTIFICATION PLAN</p>	<p>Starting from 1st Feb 2015, SFDA will not clear imported cosmetic products and ingredients for facilities that are not licensed from SFDA. Additionally, it is mandatory to list cosmetic products in ecosma from 1st April 2015 based on the attached notification plan. Registration on ECOSMA system should be done by importer For more details you might contact SGS. Cosmetic Products Notification System (eCosma): Note: e-Cosma registration doesn't replace the current requirements for Certificate of Conformity (COC) for shipments to Saudi Arabia. COC will</p>

exist along with e-cosma notification process and final listing number will be reflected on CoC against respective product.
Please note that e-cosma registration is free of charge till end of 2018

4. FEES

FEES for COSMETICS				
FOB [USD]		Applicable fee [USD]		
From	To	Of FOB	Min	Max
3000	60,000	210	210	210
60,001	200,000	0.35%	210	600
200,001	600,000	0.30%	600	1500
600,001	1,000,000	0.25%	1500	2000
1,000,001	Or more	0.20%	2000	15000

- Where ever Physical Inspection, testing or any other intervension is carried out, SGS rates will be applicable (on actual).

5. CONTACT INFORMATION

**PLEASE CHECK SGS CONTACT LIST AVAILABLE IN OUR WEBSITE.
IMPORTERS MAY CONTACT OUR LIAISON OFFICE IN SAUDI OR DUBAI**

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